

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 52-2024

Date: June 19, 2024

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS

WHEREAS, the Northwest Bergen County Utilities Authority has received vouchers in claim for payment of materials supplied and/or rendered; and

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and

WHEREAS, the Northwest Bergen County Utilities Authority has made payroll transfers, payroll tax deposits and Pensions & Benefits transfers for the month of May 2024 and Health Benefits and Dental Benefits transfers for June 2024; and

WHEREAS, the Commissioners of the Authority have reviewed the vouchers, payroll transfers, payroll tax deposits, Pensions and Benefits, and Health and Dental Benefits transfers listed on the attached reports and have found them to be in order.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, that all vouchers, payroll transfers, payroll tax deposits, Pensions & Benefits and Health and Dental Benefits transfers listed and reports attached hereto, dated June 19, 2024 be and they hereby are approved for payment from the proper accounts as follows:

ACCOUNT: Payroll Account
Net Payroll: \$175,122.64

ACCOUNT: Tax Deposit Account
Total: \$75,284.30

ACCOUNT: Health Benefits Contribution Employer
Total Transfer: \$141,042.59

ACCOUNT: Health Benefits Contribution Employee
Total: \$4,800.82

ACCOUNT: Dental Benefits
Total Transfer: \$3,468.94

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ACCOUNT: PERS and Contributory Insurance
 Total Transfer: \$28,245.53

ACCOUNT: Operating Account
 Total: \$400,436.08

ACCOUNT: General Improvement Account
 Total: \$118,271.41

BE IT FURTHER RESOLVED that the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).

RESOLVED, A copy of this agreement shall be placed on file in the Office of the Executive Director. The formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b); and


 FRANK KELAHER, CHAIRMAN

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelaheer	
Offered		✓							
Seconded						✓			
Aye	✓	✓		✓	✓	✓		✓	
Nay									
Absent			✓				✓		
Abstain									
Recuse									

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 52-2024

Date: June 19, 2024

**APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND
PENSIONS & BENEFITS TRANSFERS**

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority June 19, 2024.



DOUGLAS M. BERN, ESQ.
ASSISTANT SECRETARY

DATE: June 19, 2024

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 53-2024

Date: June 19, 2024

**AUTHORIZATION TO ENTER INTO A SLUDGE DISPOSAL AGREEMENT WITH
PASSAIC VALLEY SEWERAGE AUTHORITY**

WHEREAS, the Northwest Bergen County Utilities Authority (the Authority) operates a waste water treatment facility located in Waldwick, NJ.

WHEREAS, the wastewater treatment process produces sludge, which is then thickened and incinerated prior to hauling and disposal.

WHEREAS, in case of failure in the thickening process, the Authority's Superintendent recommends entering in into an agreement with Passaic Valley Sewerage Commission (PVSC) for emergency disposal.

WHEREAS, the Authority had entered into an agreement with PVSC on March 30, 2021.

WHEREAS, the Administration requests the renewal of the disposal agreement with PVSC for the purposes of emergency disposal.

WHEREAS, the cost of disposal is \$60.00 per 1,000 gallons.

NOW THEREFORE BE IT RESOLVED,

1. The Board of Commissioners approves the disposal agreement with PVSC at a cost of \$60.00 per 1,000 Gallons.
2. The Executive Director is hereby authorized to execute the sludge disposal agreement
3. That the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).
4. A copy of this agreement shall be placed on file in the Office of the Executive Director. The formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b); and


FRANK KELAHER, CHAIRMAN

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 53-2024

Date: June 19, 2024

**AUTHORIZATION TO ENTER INTO A SLUDGE DISPOSAL AGREEMENT WITH
PASSAIC VALLEY SEWERAGE AUTHORITY**

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelaheer	
Offered		✓							
Seconded						✓			
Aye	✓	✓		✓	✓	✓		✓	
Nay									
Absent			✓				✓		
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority June 19, 2024.


DOUGLAS M. BERN, ESQ.
ASSISTANT SECRETARY

DATE: June 19, 2024

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 54-2024

Date: June 19, 2024

AUTHORIZATION TO AMEND THE NOT TO EXCEED COST FOR THE PLANNING AND DESIGN OF THE INCINERATOR BLOWER UPGRADE PROJECT (Project #1165)

WHEREAS, by Resolution No. 08-2024, the Northwest Bergen County Utilities Authority (the "Authority") identified a number of firms as qualified to perform engineering services required by the Authority pursuant to a Request for Qualifications for such position; and

WHEREAS, by Resolution No. 14-2024 (the "Original Resolution") dated February 21, 2024, the Authority retained CP Engineering. (The "Engineering Firm") to provide Planning, design, bidding assistance, and construction services for the replacement of an existing Sludge Incinerator Combustion Air Blower (the "Project"); and

WHEREAS, by Resolution 14-2024 the Authority established the engineering firm's not-to-exceed to be \$66,800; and

WHEREAS, the Engineering Firm has reached the not-to-exceed for the Project and has requested additional funder under proposal #23-202 submitted on May 29, 2024; and

WHEREAS, additional design work is required for the Project due to additional piping, electrical work, etc.; and

WHEREAS, The Authority's Superintendent and the Authority's Engineer recommends the not-to-exceed be increased; and

WHEREAS, the cost of additional work is estimated to be \$48,600 and therefore the Authority wishes to amend the not-to-exceed compensation to the Engineering firm to \$115,400; and

WHEREAS, the Authority's Certifying Finance Officer has certified that funds are available to increase the budget for the Engineering Firm.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Northwest Bergen County Utilities Authority the following:

1. The Original Resolution and the Professional Services Agreement with CP Engineering be amended to increase the not to exceed amount to \$115,400 for replacement of an existing Sludge Incinerator Combustion Air Blower Project.
2. The Original Resolution and Agreement, unless expressly modified, shall remain in full force and effect.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 54-2024

Date: June 19, 2024

AUTHORIZATION TO AMEND THE NOT TO EXCEED COST FOR THE PLANNING AND DESIGN OF THE INCINERATOR BLOWER UPGRADE PROJECT (Project #1165)

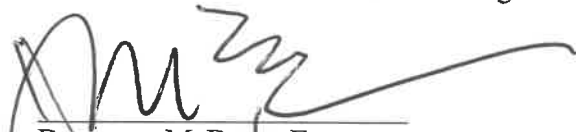
- 3. Notice of this amendment shall be published in accordance with applicable law.
- 4. A copy of this agreement shall be placed on file in the Office of the Executive Director. The formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).


FRANK KELAHER, CHAIRMAN

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Ortega	Tombalakian	Virk	Kelaheer	
Offered		✓							
Seconded						✓			
Aye	✓	✓		✓	✓	✓		✓	
Nay									
Absent			✓				✓		
Abstain									
Recuse									

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority June 19, 2024.


DOUGLAS M. BERN, ESQ.
ASSISTANT SECRETARY
DATE: June 19, 2024

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

CERTIFICATION OF AVAILABILITY OF FUNDS

I hereby certify to the Board of Commissioners of the Northwest Bergen County Utilities Authority that sufficient funds are available for payment of the following:

CONTRACT: n/a

VENDOR: CP Engineering

AMOUNT: \$48,600.00

ACCOUNT NO.: 06-215-00-000-000999

Date: June 19, 2024



Robert Laux, Certifying Finance Officer

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 55-2024

Date: June 19, 2024

**AWARD PROFESSIONAL SERVICES CONTRACT TO T&M ASSOCIATES FOR THE
AERIAL SURVEY AND MAPPING PROJECT (Project #1172)**

WHEREAS, the Northwest Bergen County Utilities Authority (hereinafter the "Authority") requires professional engineering services in connection with the Aerial Survey and Mapping Project, Project #1172 (hereinafter referred to as the "Project"); and

WHEREAS, the Authority finds it necessary to conduct a survey of its waste water treatment plant located at 30 Wyckoff Avenue, Waldwick, NJ

WHEREAS, the Authority hired T&M Associates to serve as the Consulting Engineer to the Authority for the fiscal year 2024 in accordance with the New Jersey Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) as well as federal procurement rules and regulations; and

WHEREAS, T&M Associates, the Authority's current Consulting Engineer, has submitted a proposal dated June 12, 2024, to perform these services at a cost not to exceed \$25,500 and

WHEREAS, The Authority Engineer has provided a written recommendation for the approval of the project; and

WHEREAS, the Authority's Certifying Finance Officer has certified that funds are available for the retention of T&M Associates for these professional services; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, as follows:

1. Approve the proposal from T&M Associates in the not-to-exceed amount of \$25,500.00 for engineering services in connection with the Aerial Survey and Mapping Project, Project #1172.
2. The Executive Director of the Authority is authorized to execute a contract with T&M Associates to provide engineering and professional services required for the Project, Project #1172.
3. The Executive Director, Assistant Executive Director, and Authority Engineer of the Authority are authorized to execute such other documents and undertake such other tasks that are reasonably required to carry out and consummate the transactions contemplated by the attached Agreement.
4. The Secretary is directed to cause notice to be published as required by law; and

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 55-2024

Date: June 19, 2024

AWARD PROFESSIONAL SERVICES CONTRACT TO T&M ASSOCIATES FOR THE AERIAL SURVEY AND MAPPING PROJECT (Project #1172)

- 5. Upon execution, a fully executed and confirmed copy of the Agreement shall be placed on file in the office of the Executive Director and available for public inspection.
6. That the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).

Handwritten signature of Frank Kelaher, Chairman, with printed name below.

RECORDED VOTE:

Table with 9 columns (Bonagura, Biale, Jordan, Lo Iacono, Ortega, Tombalakian, Virk, Kelaher) and 7 rows (Offered, Seconded, Aye, Nay, Absent, Abstain, Recuse) showing recorded votes with checkmarks.

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority June 19, 2024.

Handwritten signature of Douglas M. Bern, Esq., Assistant Secretary, with printed name and date: June 19, 2024.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

CERTIFICATION OF AVAILABILITY OF FUNDS

I hereby certify to the Board of Commissioners of the Northwest Bergen County Utilities Authority that sufficient funds are available for payment of the following:

CONTRACT: n/a

VENDOR: T&M Associates

AMOUNT: \$25,500.00

ACCOUNT NO.: 06-215-00-000-000999

Date: June 19, 2024



Robert Laux, Certifying Finance Officer